

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Andrew Beland (AB), Facilities & Property Management
- [] Paul Boevers (PB), Transportation & Parking Services
- [] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Michael Jantzen (MJ), Office of Information Technology
- [] Alyssa Koida (AK), Global Engagement & Innovation
- [] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs

Employer Represented:

- [] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [] Vacant, Human Resources
- [] Vacant, Campus Public Safety Office
- [P] Marcos Ordaz (MO), School of Business
- [] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Mercedes Youngston (MY), Smith Memorial Student Union

Alternate:

Ad Hoc:

- Angel Antonucci (AA), Environmental Health & Safety
- Tiara Johnson (TJ), Emergency Management

Meeting Call to Order

Date: 8/9/2023

Time: 1:03 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

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Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- New Director of Emergency Management - Tiara Johnson
 - Introductions and Q&A

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

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Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

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Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected:

Quarter of inspection:

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- CQ - Follow up cleaning services:
 - 6/14 - No new updates, will check-in at the next meeting.

- 8/9 - CQ to communicate more, disseminate information soon. MY may have more information per Relay
- Loni Johnson sent a list for Cramer Hall noting frequency of cleaning tasks: [CH - Frequency Task List](#)
- MM - follow up UCB elevator access, including east elevator

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- MJ - Christmas lights/fairy lights/etc. stance:
 - Must not be hanging off of sprinklers, prevent functioning of fire systems, may only be hung for 30 days.
 - Contact JR or Manny Watson
- ES - Concern for safety securing of floor and wall fixtures in recent URBN move, as movers were unable to complete this.
 - Contact JP or Karen Barnack
- MO - Request from outside group (PDX City Club) for usage of KMC 9/28 5-9pm. How is this coordinated? Access, safety, trustable as a PSU partner, etc. Campus Events have been contacted but they cannot advise as the KMC atrium is not coordinated by PSU
 - Mike Anthony (manthony@pdx.edu) is POC for access control or connect with Chief Halliburton from CPSO. MM is no longer with PSU
- JF - RMNC purging excessive extension cords
- AB - Reminder of wildfire smoke and heat safety Canvas trainings as August is peak season.
- EH - Communications per JR:
 - Oregon OSHA complaint over rodents in USB has been resolved.
 - Construction to begin Monday with Harder House, Parkway, King Albert demolitions. Fencing going up, heavy machinery to be on campus soon
- CQ - New vice chairperson is needed as MM has left PSU. Let CQ know if willing!

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- JR, Manny Watson- What is the stance on wall lighting (Christmas lights, fairy lights)? What restrictions apply for fire and environmental safety?
- JP, Karen Barnack - EH to contact for process of safe securing of floor and wall fixtures
- New vice chairperson is needed as MM has left PSU. Let CQ know if willing!

Meeting Adjourned

Time: 1:46 pm

Next Meeting

Date: September 13, 2023

Location: Zoom